

Thunder Over Evans: Saturday, May 18, 2024 5:30 pm – 10:00 pm, Evans Towne Center Park Vendor Guidelines & Application



- Set up: 1:30 pm – 4:30 pm staggered (times TBA)
All vendors must be set up by 4:30 pm and remain at the park until the event clears of all guests.
- Booth sizes will be approximately 10 X 15
- Deadline for application: **April 5, 2024**
- All vendors must have a current Columbia County Occupational Tax License (Business License). Vendors holding a current occupational tax license outside of Columbia County must contact Licensing and Permits to register their business in Columbia County (this service is free of charge). Vendors applying for an occupational tax license must contact Licensing and Permits to apply (there is a fee associated with this application). Columbia County Licensing and Permits can be reached by phone at 706-312-7301.
- All food vendors must contact the Columbia County Health Department to obtain a food service permit for the event and to ensure compliance with the Georgia Department of Public Health Rules and Regulations for Food Service. Columbia County Health Department can be reached by phone at 706-447-7697.
- Thunder Over Evans Event Coordinators have the authority to uphold and enforce all rules and guidelines listed and related to this event.
- Thunder Over Evans Event Coordinators have the right to deny any vendor(s) due to: 1) duplication of products from other vendor(s), 2) past concerns or problems with vendor/exhibitors, 3) vendors exhibiting/selling items that are not approved or appropriate for this event.
- Vendor fees are non-refundable.
- All vendors must provide their own setup (tent, tables, chairs, stakes, cords, and generators) and operation equipment. Tents must be free standing and staked.
- **NO** vehicles will be allowed on the festival area during the event OR the parking lots of Evans Town Center Park. **IMPORTANT: After load-in, all parking for vendors will be in the parking lot of the government complex on Ronald Reagan Drive.**
- Vendors may only sell items as listed on their application.
- The exhibition of all materials shall be in compliance with all applicable laws, rules and regulations of the Georgia and Columbia County. Vendor is responsible for collecting and turning in all applicable taxes.
- Booth spaces may not be sublet to another vendor without prior approval by Event Coordinators.
- Merchandise or set-up cannot block aisles; encroach on other vendor spots, or public walking areas.
- Food vendors must have a fire-retardant tent and a K Type fire extinguisher on site.
- Thunder Over Evans Event Coordinators are not responsible for stolen, lost or damaged items.
- Dumping of any sort is prohibited. Food vendors using grease are responsible for disposing in a safe and environmentally sound manner. The dumping of grease, wastewater or garbage on the premises is strictly prohibited. Each vendor is responsible for maintaining and cleaning their vending location.
- No glass bottled drinks may be sold by any vendor.
- If you require electricity, please bring your own generator.

Signature: _____ **Date:** _____



May 18, 2024
Evans Towne Center Park
5:30 pm – 10:00 pm

Vendor Application

Please print clearly and attach photo(s) if available.

Applicant Name _____ Business Name _____

Street Address _____

City _____ State _____ Zip Code _____

Work # _____ Home # _____ Cell # _____

Email Address _____

Vendor: Food & Drink (\$300) _____ Please email me about Sponsorship Opportunities _____

If you require electricity, please bring your own generator.

Brief description of products to be sold and booth information, including trailer or tent size:

All Vendors must have a current **Columbia County Occupational Tax License (Business License)**. Vendors holding a current occupational tax license outside of Columbia County must contact Licensing and Permits to register their business in Columbia County (this service is free). Vendors without a current tax license are required to purchase a license. Columbia County Licensing and Permits can be reached at **706-312-7301**.

All Vendors must contact Jessica Bender with **Insurance Services of Augusta** to provide the county-required proof of insurance: thunder@1917ins.com.

All Food Vendors must contact the **Columbia County Health Department** at **706-447-7697** to ensure compliance with the GA Department of Public Health Rules & Regulations for Food Service and obtain a permit for the event.

I have read the requirements above and will obtain the proper permits pertaining to my business. _____

All vendors who do not secure permit(s) prior to the event will not vend at the event and a refund will not be issued. My signature verifies that I have read the vendor guidelines and will abide by said guidelines.

Signature: _____ Date: _____

Please return this application by **April 5, 2024**. **Once all vendors are confirmed, a location map detailing your booth will be emailed to you (approximately one week prior to event).** Please make checks payable to **Thunder Over Augusta** and mail applications with payment to: Attn: Amanda Wiggins, Thunder Over Augusta, 2635 Washington Road, Augusta, GA 30904. Please email thundervendors@gmail.com if you have any questions.